



State Standard Plan

COLLECTION LOCATION GUIDANCE DOCUMENT





CONTACT INFORMATION

National Center for Electronics Recycling (NCER)

161 Studio Lane
Vienna, WV 26105
Website: electronicsrecycling.org/
Email: vermont@electronicsrecycling.org
Fax: (866) 463-4988

Please direct any specific questions contracts, payments, and reporting data to the Team Members below:

- **Jason Linnell**, jlinnell@electronicsrecycling.org, (304) 699-1008
- **Heather Smith**, hsmith@electronicsrecycling.org, (304) 699-1007
- **Robert Ward**, robert@electronicsrecycling.org, (681) 229-3032

Northeast Recycling Council (NERC)

139 Main Street, Suite 401
Brattleboro, VT 05301
Website: nerc.org
Phone: (802) 254-3636

Please direct any questions about shipments, pickup schedules to the Team Members below:

- **To request a bill of lading for pickup, or for site questions/problems:**
Robert Kropp, Data Assistant, vt-escrap@nerc.org, (802) 254-3636
- **General questions or concerns:**
Lynn Rubinstein, Organization Director, lynn@nerc.org, (802) 254-3636

Vermont Department of Environmental Conservation

Waste Management and Prevention Division – Vermont E-Cycles Program
103 South Main Street, West Bldg.
Montpelier, VT 05620-3704
(802) 522-5736 or (855) 632-9253
www.vtecycles.org
State of Vermont Spill Reporting Hotline: (802) 828-1138



USEFUL DOCUMENTS & RESOURCES

Vermont E-Cycles Homepage

<http://dec.vermont.gov/waste-management/solid/product-stewardship/electronics>

State Standard Plan Homepage

<http://www.electronicrecycling.org/vermont/>

Vermont E-Waste Statutes

<http://legislature.vermont.gov/statutes/chapter/10/166>

State Procedure for the Environmentally Sound Management of Electronic Devices

<http://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/Adopted-Procedure-for-Environmentally-Sound-Management-of-Electronic-Waste.pdf>

Vermont State Standard Plan for Collection & Recycling of E-Waste

<http://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/AdoptedECyclesStateStandardPlan.pdf>

Guidance Document for Electronics Collectors

<http://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/COLLECTOR.pdf>

E-Cycles Program Definitions

<http://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/VTEcyclesProgramDefinitions.pdf>

Electronic Waste Fact Sheet

<http://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/ElectronicDeviceFactSheet.pdf>

Landfill Ban

<http://dec.vermont.gov/waste-management/solid/materials-mgmt/trash>

Guidance for One-Day Collection Events

<http://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/ONEDAY.pdf>

Approved label templates

<http://www.electronicrecycling.org/Vermont/ContentPage.aspx?PageID=9>



BACKGROUND

The Agency of Natural Resources (Agency) has contracted with the National Center for Electronics Recycling (NCER) for the implementation of the “State Standard Program”. The State Standard Program is authorized by the State to administer electronics collection and recycling that is funded by participating manufacturers. The NCER is partnering with the Northeast Recycling Council (NERC), a non-profit organization based in Brattleboro, VT, to offer this Program. For specific questions about contracts, payments, and data reporting you may contact Jason Linnell at jlinnell@electronicsrecycling.org or (304) 699-1008. For general program questions, please contact Lynn Rubinstein at NERC at lynn@nerc.org or (802) 254-3636. To request a bill of lading for pickup, or for site questions/problems contact Robert Kropp at vt-escrap@nerc.org or (802) 254-3636.

Frequently Asked Questions (FAQs):

What is a Covered Entity?

A covered entity is a Vermont:

- Household (any number of devices permitted)
- Charity (any number of devices permitted)
- School district (any number of devices permitted)
- Business with 10 or fewer employees (any number of devices permitted)
- Anyone else delivering seven (7) or fewer covered electronic devices to a “collector” at any one time

What Are Electronic Devices?

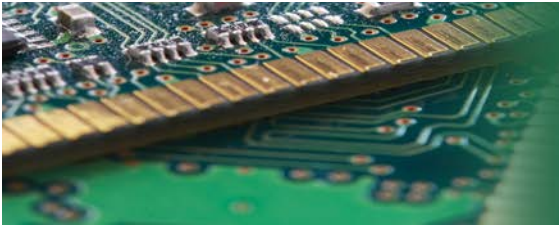
- **Computers** (desktops, all-in-ones, laptops, notebooks, netbooks, and tablets)
- **Computer monitors** (CRTs, flat panel displays, LCD displays, plasma displays)
- **Printers** (most types including multi-function machines)
 - Does not include floor-standing models
- **Televisions**
- **Computer peripherals** (items exclusively for external use which connect to a computer – including wirelessly, such as a mouse, keyboard, scanner, external hard drive, modem, computer speakers)

What is a Collector?

A collector, which may have one or more collection sites, means an entity that receives electronic devices and performs any of the following:

- Arranges for the delivery of the electronic devices to another collector or a recycler, or
- Sorts electronic devices, or
- Consolidates electronics devices, or
- Provides data security services in manner approved by the Secretary.

Under the State Standard Plan collector contracts, only these devices coming from "Covered Entities" will be compensated. For this reason, they must be kept separate from other devices, unless alternative arrangements are made with NCER in advance.



BACKGROUND

Besides Electronic Waste from Covered Entities, What Other Items are Banned from Landfill Disposal?

Banned electronic devices that are *not* considered “electronic waste from covered entities” include:

- Personal electronics (e.g., PDAs and music players)
- Electronic game consoles
- Fax machines
- Telephones, of any type
- Answering machines
- Videocassette recorders
- DVD players
- Digital converter boxes
- Stereo equipment
- Power supply cords (as used to charge electronic devices)

These devices can be collected by the collector, but cannot be disposed. Any of these banned devices containing metal may be placed in metal recycling as well.



BECOMING A COLLECTOR IN THE STATE STANDARD E-CYCLES PROGRAM

There are 6 required steps that each site must take before being a collector.

1. Meet with an Agency representative for site approval.

A new collection location must be approved by a Vermont Agency of Natural Resources official prior to contract signing or accepting electronic devices. If there are deficiencies, the Agency representative will inform you and require that they be addressed before moving to step 2. During this meeting, the state can help to determine the amount of space that will need to be allocated for the collection of covered electronics (computers, monitors, printers, televisions, and computer peripherals).

2. Register

Whether a collector operates under the State Standard Plan (SSP), the Opt-out Plan (if applicable), or outside of either of the Plans, the collector must register each location and any individual collection events with the State of Vermont and comply with the management standards as outlined in the [Procedure for the Environmentally Sound Management of Electronic Devices \(Procedure\)](#). The registration process—which is free—is available at: <https://anrweb.vt.gov/DEC/EWaste/Collectors.aspx>. As a part of registration, the collector must include the amount of Gaylord/pallet space that will be used for collection, as well as note if the site will be separating covered from non-covered electronic waste. Registrations must be updated every five years or with any change.

3. Contact NCER by email at jlinnell@electronicsrecycling.org to request the SSP Collector Contract. We can answer questions after you have reviewed the standard terms. The contract will need to be signed and returned to Jason at the same email address mentioned above. A sample copy of the contract can be viewed on the SSP [website](#).

4. Receive final contract approval from NCER.

5. Begin collecting! Please segregate Electronic Waste collected from Covered Entities, and be sure to follow the State [Procedure for the Environmentally Sound Management of Electronic Devices](#) (Procedure) and this document. In order for collectors to be compensated for the collection of covered electronic waste (computers, monitors, printers, televisions, and computer peripherals), collection containers containing these devices collected from covered entities must be kept separate from all other electronic waste. NOTE: There will be no compensation provided for these devices from the Program if they are pulled for reuse.

6. Complete program-specific training on handling, storage, preparation for shipping, signage requirements, recordkeeping, reporting, and other program components. The SSP offers periodic trainings in locations throughout the state and can work with you to accommodate specific location requests.



COLLECTOR REQUIREMENTS

Vermont State Standard Plan collectors are advised to follow these minimum protocols, in addition to those imposed by statute and regulation.

Collect “electronic waste” from covered entities at no charge. “Electronic waste” devices are:

- Computers (desktop, laptop, and tablet),
- Computer monitors,
- Devices with a Cathode Ray Tube (CRT),
- Printers,
- Televisions,
- Computer peripherals, and
- Keyboards, mice, or other devices sold exclusively for external use with a computer that provides input or output; includes all power and data cords.

Allow access by Vermont ANR (Agency), NERC, and NCER for inspections to determine compliance with the requirements in Chapter 166, as well as any other applicable environmental laws.

Have adequate storage space to store all covered electronic devices:

- a) on a surface that prevents materials from migrating
- b) within a structure that protects devices from precipitation
- c) in a manner to prevent breakage

Report annually to the Agency by January 31st using the Re-TRAC system, the type of electronic waste collected, the total weight of electronic waste recycled during the preceding program (calendar) year, and that the electronic waste was collected under the State Standard Plan. If your facility collects electronics from larger (non-covered entities), that weight must be reported separately. If you have any questions regarding reporting, contact Rebecca Webber at ANR (rebecca.webber@vermont.gov). In addition, the collector shall report electronic waste that was removed for “domestic” (U.S. and Canada) domestic reuse (either reported by weight or device count). If you’ve never used Re-TRAC before you will need to register here:

<https://connect.re-trac.com/registration>.

If you already have an account, you can access that here:
<https://connect.re-trac.com/login>.

Comply with the State [Procedure for the Environmentally Sound Management of Electronic Waste \(Procedure\)](#).



COLLECTION

Decide whether to collect banned electronic devices, or collect them if required. Some collectors may be required to collect non-covered devices that are banned from landfill disposal (please consult ANR). These devices would be labeled as non-covered when being picked up by the State Standard Program recycler. Collectors may charge a fee for accepting these devices, but the costs associated with collection, transportation and recycling will not be paid for under the State Standard Plan. Non-covered “banned” electronic are:

- PDAs, MP3 Players and other personal electronics
- Electronic game consoles
- Fax machines
- Telephones – all of types
- Answering machines
- VCR’s
- DVD players
- Digital converter boxes
- Stereo equipment
- Electronic device power cords & chargers

All collectors are prohibited from the following:

1. Storage of electronic devices at any unregistered location for any length of time.
2. Storage of electronic devices outdoors.
3. Storage of electronic devices in a manner that is inconsistent with the materials management standards in the [Procedure for the Environmentally Sound Management of Electronic Waste \(Procedure\)](#).
4. **Disposal** of any electronic device (computers, monitors, printers, televisions, or computer peripherals) in the regular trash.
5. **Placing** any electronic device (computer, monitor, printers, television, or computer peripheral) collected from anyone in a container intended for or sent for scrap metal recycling or managing any electronic device as scrap metal.
6. **Cutting permanent cords** from electronic devices.
7. **Initiating a shipment** of electronic devices to any person, except the following:
 - A destination in the United States or Canada, for reuse of whole devices that are functional and are used for the same purpose for which it was originally manufactured.
 - A Vermont registered recycler or collector of electronic devices.
 - An out-of-state recycling facility that is operated in accordance with that state’s laws and regulations regarding the management of electronic devices.



COLLECTION

All collectors shall manage their facility or facilities in the following manner:

- 1. Access to the collection site shall be controlled** at all times. An attendant shall be present to ensure that electronic devices are appropriately separated, to perform recordkeeping and to ensure that collection is conducted in accordance with the *Procedure*.
- 2. Employees and volunteers must have been trained** about the materials that can be accepted at the collection location, materials management standards, the required recordkeeping, and how to respond to releases from broken or poorly maintained electronic devices.
- 3. The facility will have a written procedure** in place to address releases from electronic devices. A sample version is available at: <http://dec.vermont.gov/waste-management/solid/product-stewardship/electronics>.
- 4. The facility shall display collection location and data security information** provided by the Vermont ANR.

All collectors shall manage electronic devices in the following manner:

- 1. Store waste electronic devices on a surface that protects from releases (see Procedure), within a structure or transportation unit such that the electronic device is protected from precipitation. *Outdoor storage is ABSOLUTELY prohibited.***
- 2. Maintain adequate storage space and equipment to accommodate periods of peak deliveries.**
- 3. Package electronic devices to prevent breakage during handling, storage, and transportation.** Such packaging must prevent breakage under reasonably foreseeable conditions.
- 4. Clean up broken and damaged electronic devices immediately.** Information is available about how to properly handle broken devices at: <http://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/ElectronicDeviceFactSheet.pdf>.
- 5. Not store electronic devices for more than one year from the date the electronic device is received.**
- 6. Clearly mark containers, large individual electronic devices, pallets or packages containing electronic devices with the words “electronic waste”, “used electronics” or other term approved by the Secretary. Containers must be marked when the first electronic device is placed into the container, on the pallet, or on each large individual electronic device which is not on a pallet or within a container.**



COLLECTION

Collection Events

Collectors may conduct individual collection events to collect electronic waste but in advance of the event must:

- Contact NCER at 304-699-1007 immediately to coordinate event planning dates and recycler collection if an event is PARTICIPATING IN THE STATE STANDARD PLAN (i.e., costs for recycling covered and event managed by State Standard Program):
- After approval from NCER, register each individual event location with the State at: <https://anweb.vt.gov/DEC/EWaste/Collectors.aspx>
 - IMPORTANT: Identify at the bottom of the new registration: “Participating in the State Standard Plan”
 - For “Type of Facility” check **EVENT**
 - For the event date you can indicate one date or more than one date by placing information in the date range.
 - If multiple events are being conducted at various locations for the same date, each location must be registered and obtain a facility number.
 - Each event must have a release plan available at the event in case of a release (check “yes” on the registration). This can be as simple as telephone numbers to call or directions to be used by all staff in the event of a release. For a sample of a facility release plan go to: <http://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/Template-Facility-Plan-for-Releases-from-Broken-Electronic-Devices.docx>
- The event will be assigned a number after registration that begins with VTR. Please keep this number and label all boxes at the event. Labels can be found here: <http://www.electronicrecycling.org/Vermont/ContentPage.aspx?PageID=9>
- All event staff and volunteers must be trained on the management standards for the event. Please refer to the Procedure for the Environmentally Sound Management of Electronic Devices.
- For more information, see ANR’s Guidance Document for One-Day Events: <http://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/ONEDAY.pdf>



PREPARING FOR SHIPMENT

Remember:

- Sorting by product type is **NOT** required.
- **HOWEVER**, separating electronic waste from covered entities (“covered devices”) from all other non-covered devices is required if your site wishes to receive collector compensation from the SSP.
- Only collection locations who have registered as **NOT** sorting covered from non-covered may mix covered and non-covered devices in the same Gaylords/pallets.
- Place a pallet under all Gaylords. This ensures they will be safely loaded onto trucks.
- Lift gate service must be requested in advance if required when arranging transport from the recycler.
- Use enough shrink/stretch wrap to secure pallets for proper and safe transit. A pallet 5’ to 6’ tall is adequate and should remain secure.
- Use proper lifting techniques – TVs and some monitors can be heavy.

All collectors should review the [Procedure for the Environmentally Sound Management of Electronic Waste \(Procedure\)](#) for additional details.

Labeling

All labels for electronic waste must, at minimum, have the following information:

- 1) Name of collection facility
- 2) Collection facility number (assigned by state registration)
- 3) The words **ELECTRONIC WASTE** or other words approved by the state
- 4) The words **COVERED** (computers, monitors, printers, televisions, or computer peripherals collected from covered entities) -OR- the words **NON-COVERED** (all other banned electronics) and
- 5) The date the first electronic device was placed in the gaylord.
- 6) Labels must be clearly legible from 25 feet away per fire and universal waste regulations.

Material collected from covered entities must be segregated by wrapped pallet or Gaylord.

Approved label templates are available here:

<http://www.electronicrecycling.org/Vermont/ContentPage.aspx?PageID=9>

[Covered Label](#)

[Covered Label \(Broken Devices\)](#)

[Non-covered Label](#)

[Non-covered Label \(Broken Devices\)](#)

[Mixed Label](#) - **IMPORTANT – USE THIS LABEL ONLY IF YOU DO NOT SORT COVERED ELECTRONICS FROM NON-COVERED ELECTRONICS**

SAFE LIFTING & DATA SECURITY

Safe Lifting

All collectors are advised to follow these minimum protocols to promote worker safety and prevent injuries.

- Keep back straight when lifting, carrying, or placing heavy objects.
- Keep objects being lifted, carried, or placed close to the body.
- Lift with the legs, not the back or arms.



- When Gaylord is full, shrink-wrap for integrity.
- Objects that cannot be safely placed in a Gaylord should be palletized.
- Palletized items must be shrink-wrapped to maintain stack integrity.
- Objects that cannot be safely palletized should be left on an impervious surface. The transporter/recycler drivers will load them during pickups.
- Use mechanized assistance and/or two lifters whenever possible.
- **WHEN IN DOUBT, ASK FOR ASSISTANCE**

Data Security

The security of any personal or confidential information stored in waste electronic devices that are collected under the Vermont E-Cycles Program is not guaranteed. It is the sole responsibility of the person or covered entity dropping off electronic devices to ensure their data is secured.

Deleting files and reformatting a hard drive (HD) does not destroy all the data on a hard drive. The best methods for wiping data are to use specialty “Disk Wiping Software” that repeatedly cleans and rewrites the hard drive, or to destroy the drive.

Recyclers utilized by the Vermont E-Cycles program are required to carry a certification that ensures that any devices that arrive at their facilities must have the data component of the device wiped or destroyed. In addition, there are E-Cycles collection locations that may be able to help with the destruction of data – go to:

<https://anrweb.vt.gov/DEC/EWaste/DataServices.aspx>



SHIPPING

When you are ready for a pickup – generally at 75% of your site’s capacity - the shipping process should flow as follows. If your site requires regular pickups on a defined schedule, please contact NERC to learn about how to set up alternative arrangements to the ones below.

1. Establish a username and password for the NCER online system. If you do not have a username and password, please send an email to vermont@electronicsrecycling.org to set up your account.
2. Collectors request shipments via the online system to arrange shipment, with a description of the number of pallets and/or Gaylords, listed by covered (“electronic waste from covered entities”) and non-covered (everything else, i.e. “banned electronic devices” and devices from non-covered entities”).
3. If the online system is unavailable, or you are unable to use the online system for any other reason, please request authorization for shipment by contacting the Northeast Recycling Council (NERC) team for the SSP in one of three ways:
 - Email vt-escrap@nerc.org
 - Phone 802-254-3636
 - Fax 866-463-4988
4. To download the preferred shipment request form, please go to the State Standard Plan Homepage <http://www.electronicsrecycling.org/vermont/>

If you do not have the form, please provide the following:

- Pickup location, and
- Contact information of person making request, and
- Number of pallets, listed by type (“covered” or “non-covered”), and
- Estimated gross weight for each pallet*.

*Collectors are not required to use a certified scale; only estimated pallet weights are required. We can help provide estimate weights if needed.

If you do not have a dock or fork lift, you must request a lift gate when arranging for transport with the recycler.

5. After approval by staff, NCER’s online system will generate a bill of lading (BOL) and send an electronic copy via email to the collector, transporter, and recycler.



SHIPPING

6. After receipt of the BOL, the collector must contact the transporter to arrange pickup. It is the collector's responsibility to make these arrangements within 3 days of receiving the BOL.
7. The recycler/transporter will provide the collector with a copy of the BOL at the time of pickup and signatures will be obtained. **All BOLs must be signed** on the "Collector Signature" line verifying the covered devices were from covered entities in order for the costs to be covered under the State Standard Plan.
8. Once the recycler receives the load from the transporter (if not the same entity), it will weigh each pallet/Gaylord and provide certified net weights to NCER. These weights will be used to determine the collector compensation to be provided by NCER.
9. Shipment reports are emailed to the collector.
10. NCER submits reports to the Agency on a monthly basis about the net weight of material received by the recycler. Based upon this information, the Agency pays NCER 30 days later, and once NCER receives the funds, payment will be sent to the collector via mail or electronic payment



RECORD-KEEPING, REPORTING & REUSE

Collectors are advised to follow these minimum protocols for recordkeeping and reporting of waste electronic device activities.

Recordkeeping

- Collectors must keep records of collection activities in order to report to the Agency (listed below) and to cross-check BOL material weights, including:
 - The types of electronic waste (covered, non-covered) collected from covered entities, and
 - Electronic waste by weight or number of devices removed for domestic reuse, and
 - Weight, date, number of Gaylords and/or pallets of electronic waste transported from each collection site to each recycler or consolidation point.
- Collectors should keep their own records of Bills of Lading.
- Collectors should notify NCER immediately upon finding any discrepancies between a Bill of Lading, confirmation of materials and weights received by the recycler, or other records.
- NCER will keep auxiliary records. NCER will supply those records to each collector and for each event prior to annual reporting required by the state.

Reporting

Collectors shall report the following to the Agency of Natural Resources (Agency) via an annual, web-based reporting system (see Re-TRAC registration instructions in the following chapter):

- Electronic waste devices collected from non-covered entities (in lbs.)
- Electronic waste devices collected from covered entities (in lbs.)
- OTHER banned electronic devices collected from covered entities (in lbs.)
- Electronic waste devices collected from covered entities removed for domestic reuse (in lbs. or number of devices)

The Agency requires that collectors submit annual reports using the online Re-TRAC system. Failure to use the Re-TRAC system, or to fully complete the submission will result in violations.

There are separate instructions below for:

1. Those who have not registered in ReTRAC, and
2. Those who have already registered in ReTRAC for other solid waste reports.

If you are associated with a solid waste facility, there is most likely an account already set up for said facility.



RECORD-KEEPING, REPORTING & REUSE

If You Have Not Registered on the Re-TRAC system:

1. Note: You can find detailed information on the Vermont ReTRAC Connect Reporting system in a How-To Guide found [here](#). Go to <https://connect.re-trac.com/registration/vermont-reports>
2. Create and verify your free user account (email and password) for ReTRAC.
3. Select the reporting facility type (e.g., “electronics recycler”). Continue to enter the facility information on the registration page (IF YOU ARE RESPONSIBLE FOR REPORTING FOR MORE THAN ONE FACILITY: you will have the opportunity to add facilities after getting approval for the first facility).
4. Fill out Account Information. Please use the name and information of the person who is responsible for using ReTRAC to submit the reports.
5. Fill out Location Details for the primary facility (REMEMBER, IF YOU ARE RESPONSIBLE FOR REPORTING FOR MORE THAN ONE FACILITY: you will have the opportunity to add facilities later in the registration process).
6. Fill out facility Contact Information. This will be provided to the public for contacting the facility.
7. Accept the Terms of Use and click Register.
8. AN EMAIL WILL BE SENT TO THE ADDRESS THAT YOU PROVIDED. Click the link to activate your account. A tab will open up to the ReTRAC Connect home page, and you are logged in.
9. At this point, you will have to stop, and wait for the State Solid Waste Program to approve your account. This may take up to 24 hours. You will receive an email telling you that “You have been approved for Vermont Reports access.”
10. Once approved, you can log-in to the program and add any additional facilities if needed. To add an additional facility, click on Vermont Reports under ‘Programs I’ve Joined’. You will see a listing of the facility(ies) you have already registered and at the top left of that box there will be a green addition sign labeled ‘add member’. This will allow you to enter the additional facility information.

If You Are Already Registered

1. Go to: <https://connect.re-trac.com/login>
2. Sign into your account, and you should be directed to your home page.
3. Click on “Vermont Reports” under “Programs I’ve Joined.”
4. Click the appropriate Member name (You may have multiple members if you have multiple facilities or report both inside and outside of the State Standard Program.)
5. Choose “E-Cycles Report” from the list of available reports.

Reuse

- Reuse within the US and Canada is permitted, but will not be paid for by the State or NCER.
- Collectors must record the volume (in lbs. or number of items) of electronic waste devices removed at the point of collection for reuse or refurbishment.
- Collectors shall supply this information to NCER monthly or quarterly as requested.



DEFINITIONS

Agency, also referred to as “Secretary”

The Agency of Natural Resources.

Cathode-ray tube (CRT)

A vacuum tube or picture tube used to convert an electronic signal into a visual image.

Charity

A non-profit organization that has 501(c)(3) tax-exempt status and that is beneficial to the public interest.

Collector

A public or private entity that receives electronic waste from covered entities or another collector and performs any of the following:

- Arranges for the delivery of the electronic waste to a recycler.
- Sorts electronic waste.
- Consolidates electronic waste.
- Provides data security services in a manner approved by the secretary.

Computer

A laptop computer, desktop computer, tablet computer, or central processing unit that conveys electronic, magnetic, optical, electrochemical, or other high-speed data processing device performing logical, arithmetic, or storage functions. "Computer" does not include an automated typewriter or typesetter or other similar device.

Computer monitor

A display device without a tuner that can display pictures and sound and is used with a computer.

Computer peripheral

A keyboard or any other device sold exclusively for external use with a computer that provides input or output into or from a computer.

Domestic Reuse

Reuse at locations within the United States of America.

Facility

All contiguous land, structures, other appurtenances, and improvements on the land, used for treating, storing or disposing of solid waste. A facility may consist of several treatment, storage, or disposal operational units.



DEFINITIONS

Printer

Desktop printers, multifunction printer copiers, and printer fax combinations taken out of service that are designed to reside on a work surface, and include various print technologies, including without limitation laser and LED (electrographic), ink jet, dot matrix, thermal, and digital sublimation, and “multi-function” or “all-in-one” devices that perform different tasks, including copying, scanning, faxing, and printing. “Printer” does not include floor-standing printers, printers with an optional floor stand, point of sale (POS) receipt printers, household printers such as a calculator with printing capabilities or label makers, or non-stand-alone printers that are embedded into products that are not covered electronic products.

Program year

The period from January 1 – December 31.

Recycler

A person who accepts electronic waste from covered entities and collectors for the purpose of recycling. A person who takes products solely for reuse, refurbishment, or repair is not a recycler.

Reuse

Electronic waste changes ownership and is used, as is, for the same purpose for which it was originally purchased.

Television

Any telecommunications system or device containing a cathode ray tube or other type of display system with a viewable area of greater than four inches when measured diagonally that can broadcast or receive moving pictures and sound over a distance and includes a television tuner or a display device peripheral to a computer that contains a television tuner.

Transporter

A person that moves electronic waste from a collector to either another collector or to a recycler.

For all other definitions, please refer to the [Procedure for the Environmentally Sound Management of Electronic Devices](#).